

Board Workshop  
Springwood II Villas Association  
Monday, February 13<sup>th</sup>, 2023 - Clubhouse

Present: Jennifer Hanks, Linda D'Elia, Terri Wood, Dale Bending, Julie Viers, Mary Young  
(via phone)

Board Workshop

- When/How often?
  - 2x per month
  - Evening – 6:30pm

Replacement Board Member

- Board needs to appoint new Board Member since Richard Bennett has 'informally' resigned
- Replacement won't happen until March Board Meeting
- Raul has declined
- Think about potential candidates

Springwood II process for logging complaints

- Should be initiated with an email to Springwood II (office)
- Complaints go to Jenny Kidd then to the Board
- Assigned individual Board Member will coordinate/follow up

Springwood II Violations

- Jenny Kidd drives around and decides who is in violation
- Jenny Kidd sends out letter to resident of said violation – Board not in loop

New proposed process – going forward:

- Jenny Kidd presents violation 'findings' to the Board
- Board makes the determination how they want to proceed

- Violation?
- Warning letter?
- Fine?
- If no response from resident, Compliance committee gets involved

#### FaceBook Page for Springwood II

- Facebook site already exist (Connie Russell set up)
- Should be only for the community
- Should be PRIVATE, not public
- Need governance and controls around what is posted

#### Interviews with New Residents

- Mary Young and Linda D'Elia assigned to new resident welcome
- Julie Viers will be trained in by Mary to learn process
- Julie and Mary will be on point for this role
- Linda will be the backup

#### US Lawn Service

- Linda on point – Julie will be Linda's backup

#### Clubhouse

- Linda on point – Mary Young is Linda's backup

#### Committees

- Mary Young will head up the process of getting people to sign up for committees again (the book)
- Every committee will report to the Board (per attorney)
  - Board needs to oversee the committees

- Committees
  - Compliance
  - Welcome (for new residents)
  - Construction/Landscape (combined)
  - Pool
  - Social Events (funded) – needs approval
  - Rules
  - Infrastructure (NEW)
- Stand alone events (non-funded) do not have to be overseen by the Board
  - TGIF (Juanita)
  - Out & About (Daisy), etc

#### Insurance Business

Per Bob Mitchell (Insurance agent)

- Heritage Declined us
- Citizens is talking flood insurance needed
- Bob is going to check into this and determine which houses are in flood zone
- Goal post constantly moving
- We are at the point of considering other options – potentially a different/higher deductible

#### Construction Requests

Arlene Gibson – Flat roof recoated; Garage door replaced – both APPROVED

Timothy Watson – Convert sliding glass door to regular hinged door – not approved – Dale will do follow up for more information

Kristy Watson – painted driveway and sidewalk – APPROVED

Donna Keher – plumbing work – reroute washing machine outside of house and tie into

sewer line vs under home slab (Kevin doing work) – APPROVED

Final thoughts

All Board members provide their 'collective vision' for Springwood II and email to Jennifer Hanks by Monday, February 20th