

# SPRINGWOOD VILLAS II, INC.

## CONSTRUCTION OR LANDSCAPE APPLICATION

### TO MODIFY OR ALTER ASSOCIATION COMMON OR LIMITED COMMON PROPERTY

*Note: Association Common or Limited Common property is anything visible on the exterior of your unit. Including, but not limited to: Roof Coverings, Soffits and Fascia, Exterior Paint, Walls, Windows, Doors, Patios, Driveways, Fencing, Landscaping, including shrubs, trees, fencing, decorative borders, mulch, etc.*

Date: \_\_\_\_\_

The undersigned unit owner requests permission to Modify or Alter Association Common or Limited Common Property as indicated below and submits the following information to be true and correct.

Owner Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

***Please clearly print a detailed description of the proposed modification or alteration. Include pictures, material samples/colors, and if necessary, a diagram of your project.***

**Villa Owners:** If repairing or replacing a Villa Flat Roof, owners and contractors must follow our guidelines as set forth in the "Villa Divider Wall Construction Requirements Packet." Initial here that

you will comply:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor's Business Name: _____
Address: _____
Phone Number: _____ License Number: _____
Estimated Start Date: _____ Estimated Completion Date: _____

The undersigned agrees to the following conditions:

- A. The unit owner and/or the contractor must obtain all necessary permits from City or County governments and show proof to the Association prior to commencing the modification.
- B. The unit owner shall be responsible for all costs in the construction, installation, maintenance, and continued upkeep of the modification or alteration in first class condition.
- C. The unit owner agrees to indemnify, defend, and hold harmless the Association from all claims arising out of the modification or alteration.
- D. The unit shall be responsible for all damage to common elements or to other units within the Condominium caused by the construction or installation of alteration or modification.
- E. The unit owner and all "Successors in Title" shall be responsible for any costs associated for the removal and reinstallation of the proposed modification or alteration should it have to be removed for maintenance to common elements.
- F. The unit owner hereby binds himself/herself and all "Successors in Title" to comply with all requirements of the Condominium, Condominium Documents, and Florida State Statues as they may be amended from time to time as well as the requirements outlined in this document.

If the modification or alteration is attached to a surface that may carry a contractor's or manufacturer's warranty, then the owner will be responsible for an inspection and signed release from said contractor and/or manufacturer authorizing the modification or alteration without voiding the warranty.

**IMPORTANT NOTE:**

You are required to attach a blueprint or drawing of the proposed modification or alteration complete with dimensions. If painting, provide a color swatch of areas to be painted. You are encouraged to submit additional information as well as photographs of the area to be modified or altered.

The contractors performing the work must be licensed and insured for the type of work they are doing. If this permit is approved, it is only valid for the modifications described herein, any other modification or alteration must be requested on a new application. This permit expires 3 months from date of request.

\_\_\_\_\_

Owner Signature

\_\_\_\_\_

Date of Request

Please return this completed application to modify or alter Association common property by dropping into the clubhouse office mail slot. A director or committee person will get back to you.

<b><i>For Association Use Only</i></b>			
Approved: _____	Rejected: _____	Date: _____	Completion Date: _____
_____			
Signatures and Title of Authorized Representative(s)			
Reason for rejection or other comments: _____			
_____			